

Contract duration	: 12 Months Fixed Term Contract.
Anticipated start date	: 15 March 2024
Closing date for applications	: 21 February 2024
Remuneration	: Market related
BIOMEDICAL COORDINATOR (AYP)	: EAST LONDON

Beyond Zero (BZ) has been successfully implementing comprehensive services across the HIV and TB care continuum in the Eastern Cape (EC), KwaZulu-Natal (KZN) and Limpopo Provinces in the past 18 years; targeting key and vulnerable populations including adolescents and youths, sex workers (SW), orphans and vulnerable children (OVC) and men who have sex with men (MSM) and people living with HIV amongst others. As one of the 4 nominated Principal Recipient (PRs) in South Africa to lead and provide strategic management, oversight, monitoring and evaluation on the implementation of the Global Fund grant.

Purpose of the role:

Biomedical Coordinator is responsible for coordinating, providing support and guidance to BZ AYP sub-recipients in the implementation of AYP Clinical interventions (in school/out of school) and activities for the GF AYP award. Working closely with all BZ AYP subrecipients and provincial stakeholders, the role will support planning, implementation, monitoring, evaluation and strengthening program quality for the AYP biomedical module. The position provides oversight, mentoring, capacity building, quality assurance and ensure skills transfer on AYP comprehensive prevention, treatment, care, and support under the biomedical module of GF AYP award. Working closely with all stakeholders, the Biomedical Coordinator will ensure optimal compliance to donor reporting and monitoring requirements to support achieve and track performance against set targets, document lessons learnt and best practises.

Duties and Responsibilities

To perform this job successfully, an individual must be able to perform the following:

1. . Co-ordinate AYP Clinical module activities

- Co-ordinate implementation of AYP clinical module activities working closely with the SRs, AYP Specialist Programme Manager, other GF PRs, and the government departments at specific provinces on the rollout of comprehensive prevention, treatment, care, and support services (HIV, TB, STIs, ART etc.).
- Assess training needs, facilitate training, and provide on-going high-level mentoring, coaching and supportive supervision to the SR team on AYP Clinical services and guidelines.
- Conduct routine program oversight including on-site visits as part of ensuring quality improvement and be an available support resource to the teams as and when needed.

- Responsible for Quality assurance in implementation of clinical services including monitoring subscription of SR biomedical teams to regulatory bodies, compliance and evidence of proficiency testing, compliance with training requirements, registration of clinical personnel with NICD.
- Contribute to the BZ knowledge management hub on AYP components (document key lessons learnt and best practices as well as promote information exchange).
- Attend AYP meetings and programme performance reviews at provincial level and government departments.

2. Implementation

- Supervise the planning and implementation of AYP clinical activities in line with the GF grant AYP programme description within the BZ GF grant selected subdistricts and NDOH clinical guidelines.
- Support the monitoring and evaluation of the AYP program activities against set targets and ensure integration of SR data with DOH data at subdistrict level.
- Facilitate monthly SR meeting for AYP clinical module update, programme reviews, identification of bottlenecks and quality improvement plans.
- Continuously review SR compliance to funder policies, procedures, and guidelines.
- Monitor implementation of standardized biomedical recording and reporting tools across SRs and take note of subdistrict specific tools.

3. Relationship management

- Participate in key programme related meetings within the BZ AYP supported provinces, other AYP PRs and NDOH.
- Develop and maintain close collaboration and coordination with key stakeholders to guarantee smooth implementation of activities and achievement of results within the allocated sub-districts.
- Facilitate linkages between the Sub-Recipients and DOE, DOH, DSD for the successful implementation of AYP program in the selected BZ AYP Provinces including ISH teams.

4. Reporting

- Develop comprehensive program reports in line with donor reporting requirements and constantly provide the SI unit with AYP analyzed results and make evidence informed decisions.
- Provide weekly, monthly, quarterly, and semi-annual reports as required.
- Prepare reports for DOH at required intervals.

Minimum Qualification, Education and Experience

- A three-year Diploma/ Degree qualification as a Professional Nurse with strong project management skills.
- Current registration with SA Nursing Council.
- 3 years proven working experience in a similar position.
- 3 years mentoring experience in HIV/AIDS, TB,STI and SRH environment
- Extensive knowledge of HIV/AIDS, TB and STI issues among key populations in South Africa.
- NIMART Qualified.
- Advanced computer skills in the Microsoft Office Package.
- Valid SA driver's license and ability to travel extensively.

Skills & Competencies:

- Excellent organizational and administrative skills.
- Exceptional verbal, written, presentation and facilitation skills.
- Ability to work effectively both independently and as part of a team.
- Strong negotiations, time management and conflict resolutions skills.

- Excellent organizational and administrative skills.
- Ability to work in highly pressurized work environment with very tight deadlines.

By applying for the above-mentioned position, applicants consent to BZ to conduct qualification, ID, Criminal and Reference checks on them which form part of its recruitment process.

To Apply: Cover letter clearly stating the Position being applied for and preferred region /location as stated on the advert, CVs, and copies of qualifications must be forwarded to gfreruitment@beyondzero.org.za
NB. Applicants who have not heard from Beyond Zero one month after the publication of these adverts should consider their applications unsuccessful and any future correspondence from BZ thereof will be limited to shortlisted applicants only.

Beyond Zero reserves the right to re-advertise the above listed Position should the need arise and reserves the right not to fill the listed Position.
Beyond Zero is an equal opportunity employer.
Candidates from key vulnerable populations are encouraged to apply.

It is unlawful to employ a person who does not have permission to live and work in South Africa.
Unless the advert states otherwise, please ensure you have this permission before applying.

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By expressing the interest in the position, applicants are consenting in terms of POPI Act for their curriculum vitae be shared with the relevant people authorised to act on behalf of BZ in the recruitment process

