



# BeyondZero

a partner in public health transformation

<b>Contract duration</b>	<b>: Fixed Term Contract ( Period April 2023 until March 2025)</b>
<b>Anticipated start date</b>	<b>: 15 April 2023</b>
<b>Closing date for applications</b>	<b>: 30 March 2023</b>
<b>Remuneration</b>	<b>: Market related</b>
<b>1X PROVINCIAL LIAISON OFFICER -</b>	<b>: EASTERN CAPE</b>

Beyond Zero (BZ) has been successfully implementing comprehensive services across the HIV and TB care continuum in the Eastern Cape (EC), KwaZulu-Natal (KZN) and Limpopo Provinces in the past 18 years; targeting key and vulnerable populations including adolescents and youths, sex workers (SW), orphans and vulnerable children (OVC) and men who have sex with men (MSM) and people living with HIV amongst others. Beyond Zero is one of the 4 nominated Principal Recipient (PRs) in South Africa to lead and provide strategic management, oversight, monitoring and evaluation on the implementation of the Global Fund grant.

## **Purpose of the role:**

Reporting to the CSS Specialist, the PLOs will support the delivery of key populations programmes in the supported regions. The PLO will provide overall coordination and guidance in the implementation of all CSS interventions and activities for the Global Fund grant in the province. Working closely with PCA, the PLO will ensure optimal compliance to Award reporting and monitoring requirements to track performance against set targets, document lessons learnt and best practises as well as using evidence for program planning.

## **Duties and Responsibilities**

**To perform this job successfully, an individual must be able to perform the following**

### **Duties and Responsibilities**

To perform this job successfully, an individual must be able to perform the following:

- Establish networks and maintain strategic working relationships with relevant stakeholders at provincial and district level in support of strengthening response to HIV/AIDS and TB
- Coordinate the social mobilization activities in the provinces
- Promote dialogue among civil society, government and other role players through consultative forum meetings and community dialogues
- Coordinate capacity building interventions
- Support coordination of civil society structure at provincial, district, and local level
- Support the implementation of the small grants for CSS capacitated organisations to deliver quality services for key and vulnerable population.
- Represent BZ at Provincial and district project meetings, campaigns, and workshops



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- Develop action plans and monitor program activity progress
- Ensure strict adherence to programme contractual requirements between BZ and partners
- Ensure programme targets are met
- Ensure that all relevant provincial project information and documents are recorded, maintained, collected, and submitted for storage on the system
- Assist with the compilation of Project reports
- Implement project monitoring strategies in accordance with the Monitoring and Evaluation (Monitoring and Evaluation) Framework, in collaboration with Monitoring and Evaluation team
- Document project experiences, processes, successes, challenges and lessons learnt.

## Minimum Qualification, Education and Experience

- Degree in Social Science /Public Health or related discipline
- Training in project management will be added advantage
- At least 5 years NGO related work experience in a similar position
- Valid driver's license and flexible to travel

## Skills & Competencies:

- Extensive knowledge of the multisectoral HIV, TB and STI response in South Africa
- Advanced computer skills in the Microsoft Office Package
- Exceptional verbal, written, presentation and facilitation skills.
- Ability to work effectively both independently and as part of a team.
- Strong negotiations, time management and conflict resolutions skills
- Excellent organizational and administrative skills

Ability to work in highly pressurized work environment with very tight deadlines **by applying for any of the above-mentioned positions, applicants consent to BZ to conduct qualification, ID, Criminal and Reference checks on them which form part of its recruitment process.**

**To Apply:** Cover letters clearly stating the Position being applied for and preferred region /location as stated on the advert, CVs, and copies of qualifications must be forwarded **to [recruitment@beyondzero.org.za](mailto:recruitment@beyondzero.org.za)**

NB. Applicants who have not heard from Beyond Zero one month after the publication of these adverts should consider their applications unsuccessful and any future correspondence from BZ thereof will be limited to shortlisted applicants only.

Beyond Zero reserves the right to re-advertise any of the above listed Positions should the need arise and reserves the right not to fill any of the listed Positions.

Beyond Zero is an equal opportunity employer.

Candidates from key vulnerable populations are encouraged to apply

**It is unlawful to employ a person who does not have permission to live and work in South Africa. Unless the advert states otherwise, please ensure you have this permission before applying.**



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***By expressing the interest in the position, applicants are consenting in terms of POPI Act for their curriculum vitae be shared with the relevant people authorised to act on behalf of BZ in the recruitment process***

