

<b>Contract duration</b>	<b>: Fixed Term Contract (Period October 2022 ending March 2025)</b>
<b>Anticipated start date</b>	<b>: 01 October 2022</b>
<b>Closing date for applications</b>	<b>: 21 September 2022</b>
<b>Remuneration</b>	<b>: Market related</b>
<b>1X FFI MANAGER -</b>	<b>: FREE STATE</b>

Beyond Zero (BZ) has been successfully implementing comprehensive services across the HIV and TB care continuum in the Eastern Cape (EC), Free State (FS), KwaZulu-Natal (KZN) and Limpopo Provinces in the past 19 years; targeting key and vulnerable populations including adolescents and youths, sex workers (SW), orphans and vulnerable children (OVC) and men who have sex with men (MSM) and people living with HIV amongst others. Beyond Zero is one of the four nominated Principal Recipient (PRs) in South Africa to lead and provide strategic management, oversight, monitoring and evaluation on the implementation of the Global Fund grant.

#### **Purpose of the role:**

- Build Capacity/ provide training of the District Teams on M&E and Focus For Impact (FFI). Yearly identification of High Burden areas for use by departments to develop Provincial Implementation Plans (PIP), District Implementation Plans (DIP), and Multisectoral District Implementation Plans (MDIPs). Responsible for all FFI aspects including technical and operational management to optimize performance and outcomes.
- Provide automate monthly, quarterly report to PCA and relevant stakeholders. Ensure continued and effective co-operation and synergies between government department, and local municipalities in support of timely and seamless implementation of FFI methodology. Monitor FFI activities for results and maintaining frequent contact with funders about program progress and actual or potential problems. Attend trainings, meeting and progress review workshop as requested. Support coordination, monitoring and decision Making in the HIV, TB & STI response.

#### **Duties and Responsibilities**

To perform this job successfully, an individual must be able to perform the following:

##### **Support implementation of the Provincial Implementation Plan for HIV, TB & STIs**

- Coordinate and support the development and updating of Provincial Implementation Plans and Multi-Sectoral District Implementation Plans (MDIPS).
- Liaise with PCA partners, and other local stakeholders on HIV and AIDS and other implementing partners to ensure that HIV/AIDS, TB and STIs related programme and project activities are carried out at all levels according to agreed work plans.
- On behalf of PCA participate in relevant technical coordination forums and provides support and coordination to HIV/STI related work in donor funded implementing partner

forums.

- Build strategic alliances with government departments, civil society and communities to support tracking and monitoring of PIP.
- Provides technical assistance to CBOs sub-partners implementing the Department of Social Development Social Behaviour Change program on strategic program implementation.
- Support the implementation of HIV prevention programs for key populations (i.e. asSex Workers, LGBTI, AGYW, PWID etc.)
- Support the coordination of provincial commemorative events (World AIDS day, WorldTB Day, Youth Day, Civil Society Summits)

#### **Strengthen monitoring for the Provincial Implementation Plan for HIV, TB & STIs**

- Support the development of evidence-based targets and M&E plans for the Provincial HIV, TB & STIs response.
- Liaise and work closely with Provincial & District level partners including GF, GIZ, bilateral agencies including PEPFAR, International NGOs and Implementing Partners, to harmonize and advance an evidence-informed approach to the Provincial AIDS response.
- Support the development of simple data management systems for PCAs, DACs and LACs to enable effective tracking of key M & E activities undertaken
- Coordinate the development of an easily accessible information library/repository on the PCA website

#### **Lead the reporting for the Provincial Implementation Plan for HIV, TB & STIs**

- Support the reporting at Provincial level and contributes data and analysis to the National level.
- Lead the reporting on Key Populations programs at Provincial level and contributes data and analysis to the National level.
- Coordinate the capacity building of District counterparts in data collection, data reporting and using evidence for programming;
- Review Implementing Partners and PCA Sectors reports (site visits, monthly/quarterly narrative, data, mentoring and supervision, etc.) and follow up of challenges.
- Coordinate the development of District AIDs Council quarterly and annual activity reports as aligned with Annual Performance Plans
- Establishment of and support the Multidisciplinary Provincial Focus for Impact advisory committee (FFIAC).
- Participate in the National advisory Committee for FFI at SANAC
- Integrate the FFI work into the OTP and Department of Health (DOH) Nerve Center.
- Ensure effective coordination of FFI activities with key stakeholders including National and Provincial government, Local Government, NGO's, CBO's, Research Institutions, and private sector.
- In collaboration with Managers at OTP and PCA support the establishment of the M&E teams at District level.
- Build Capacity/ provide training of the District Teams on M&E and FFI.
- Yearly identification of High Burden areas for use by departments to develop PIP, DIP, and MDIPS.
- Responsible for all FFI aspects including technical and operational management to optimize performance and outcome.
- Provide monthly, quarterly report to PCA and relevant stakeholders
- Ensure continued and effective co-operation and synergies between government

department, and local municipalities in support of timely and seamless implementation of FFI methodology.

- Monitor FFI activities for results and maintain frequent contact with funders about program progress and actual or potential problems.
- Attend trainings, meeting and progress review workshop as requested.
- Support coordination, monitoring and decision making in the HIV, TB & STI response.
- Coordinate the reports of all the PR and PEPFAR funded work. Provide Technical assistance on relevant M & E assessments; incorporating lessons learned into advisory and support HIV/AIDS M & E systems.
- Support data quality assessments and leverage support from key stakeholders
- Track M&E progress, and demonstrate impact of an identified project, Programme or policy
- Establish a mechanism for data collection, collation and synthesis.
- Reporting templates developed for all stakeholders
- Co-coordinate reporting from the various sectors
- Provide government and private departments with Technical Assistance to enrich decision making processes
- Provide relevant feedback (impact of strengthening HIV/AIDS and TB programmes and interventions).
- Critically analyses Provincial NSP related data to assess progress for informing programming

### Minimum Qualification, Education and Experience

- Honours degree equivalent qualification in M&E, or Public health, or development and other relevant qualification.
- The ability to use FFI methodology to inform programme design and implementation at a district or provincial level.
- More than 5 years' experience in M&E
- Experience in working with Focus For Impact Methodology will be advantages
- Valid driver's license and flexible to travel

### Skills & Competencies:

- Excellent analytical, oral and written communication skills
- Knowledge of FFI guidelines, approach and methodology
- Ability to interpret visualized key data & associated information on FFI web. Good knowledge of computer skills (email, excel, word, PowerPoint etc)
- Demonstrated written, presentation, communication and organizational skills in English
- ***To Apply:*** Cover letters clearly stating the Position being applied for and preferred region/location as mentioned on the adverts, CVs, and copies of qualifications must be forwarded to [gfrecruitment@beyondzero.org.za](mailto:gfrecruitment@beyondzero.org.za)
- ***NB.*** Applicants who have not heard from Beyond Zero one month after the publication of these adverts should consider their applications unsuccessful and any future correspondence from BZ thereof will be limited to shortlisted applicants only.
- Beyond Zero reserves the right to re-advertise any of the above listed Positions should the need arise and reserves the right not to fill any of the listed Positions.



# BeyondZero

a partner in public health transformation

- *None South African Citizens and non-South African Permanent Residence holders must be in possession of valid documentation authorizing them to work in South Africa. Beyond Zero is an equal opportunity employer.*

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- ***By expressing the interest in the position, applicants are consenting in terms of POPI Act for their curriculum vitae be shared with the relevant people authorised to act on behalf of BZ in the recruitment process***

