

Contract duration : **Fixed Term Contract (Period November 2022 ending March 2025)**

Anticipated start date : 01 November 2022

Closing date for applications : 04 October 2022

Remuneration : Market related

1X CHIEF RISK OFFICER : **EAST LONDON**

Beyond Zero (BZ) has been successfully implementing comprehensive services across the HIV and TB care continuum in the Eastern Cape (EC), Free State (FS), KwaZulu-Natal (KZN) and Limpopo Provinces in the past 19 years; targeting key and vulnerable populations including adolescents and youths, sex workers (SW), orphans and vulnerable children (OVC) and men who have sex with men (MSM) and people living with HIV amongst others. Beyond Zero is one of the four nominated Principal Recipient (PRs) in South Africa to lead and provide strategic management, oversight, monitoring and evaluation on the implementation of the Global Fund grant.

Purpose of the role:

The CRO will be responsible for identifying, analysing and mitigating internal and external events that could negatively affect the organization. CRO will be responsible for promoting effective corporate governance and maintaining a strong compliance culture. This individual is the executive accountable for enabling the efficient and effective governance of significant risks, and related opportunities. This role is responsible for assessing and mitigating significant competitive, regulatory, legal, and technological threats.

The CRO is responsible for the BZ risk management operations, including proactively managing, identifying, evaluating, reporting and overseeing the firm's risks externally and internally through the implementation of an effective Enterprise Risk Management program.

Duties and Responsibilities

To perform this job successfully, an individual must be able to perform the following:

- Provide risk expertise while working closely with senior management to identify and measure enterprise risk for the organization
- Provide risk guidance for projects
- Ensure appropriate data management, validation and testing within the risk management system
- Establish reliable risk management tools for monitoring of SRs.
- Establish an internal audit charter within BZ.
- Perform such other functions as authorized by the CEO in carrying out official duties and responsibilities of position
- Reviews, analyse and distributes new award notices related to Beyond Zero sponsored projects to SR, and leadership staff including detailed analyses regarding terms and conditions for all awards.
- Develops, organizes and conducts new award briefings with Technical Lead, management teams, finance teams, field staff, and other stakeholders to ensure proper commencement of new projects

- Oversees knowledge management requirements for assigned awards and maintains complete award documents (electronic), including submission and transmittal of grant deliverables (programmatic, financial or audit related)
- Identifies potential contractual disputes between Prime, SR and SSR
- Support the development of and manage sub-award agreements
- Monitor award implementation, reporting and procurements to ensure donor compliance

Minimum Qualification, Education and Experience

- Bachelor's degree in Finance, Accounting or other related field
- 5 years' experience in grants management in a non-profit organization is a pre-requisite
- Extensive knowledge of pre- and/or post-award grant management is a pre – requisite
- Knowledge of financial/accounting systems
- Extensive computer knowledge and use of excel a must.
- Risk Management professional certification is desirable.
- Proven experience in implementing and managing Enterprise Risk Management strategy and governance, risk and compliance activities
- 5 years' progressive experience as a senior level executive in risk management in the NGO environment.
- Valid driver's license and ability to travel extensively as and when require

Skills & Competencies:

- Advanced subject matter expertise in one and preferably more of the following areas:
 - Risk Management
 - Crisis Management
- Strong verbal and written communication skills
- Proven initiative and ability to gain consensus
- Detail orientated, highly organized
- Ability to manage multiple projects and deadlines simultaneously, accurately, and quickly.
- Ability to keep attention to detail
- Ability to work in a deadline-driven environment.
- Ability to make ethical decisions and act with integrity.
- Ability to produce accurate and timely work products in a highly pressurized work environment.
- Ability to maintain confidentiality and exercise appropriate discretion with information.

To Apply: Cover letters clearly stating the Position being applied for and preferred region/location as mentioned on the adverts, CVs, and copies of qualifications must be forwarded to gfrecruitment@beyondzero.org.za

NB. Applicants who have not heard from Beyond Zero one month after the publication of these adverts should consider their applications unsuccessful and any future correspondence from BZ thereof will be limited to shortlisted applicants only.

Beyond Zero reserves the right to re-advertise any of the above listed Positions should the need arise and reserves the right not to fill any of the listed Positions.

None South African Citizens and non-South African Permanent Residence holders must be in possession of valid documentation authorizing them to work in South Africa. Beyond Zero is an equal opportunity employer.

By expressing the interest in the position, applicants are consenting in terms of POPI Act for their curriculum vitae be shared with the relevant people authorised to act on behalf of BZ in the recruitment process

