



BeyondZero

a partner in public health transformation

Beyond Zero (BZ) has been successfully implementing comprehensive services across the HIV and TB care continuum in the Eastern Cape (EC), KwaZulu-Natal (KZN) and Limpopo Provinces in the past 16 years; targeting key and vulnerable populations including adolescents and youths, sex workers (SW), orphans and vulnerable children (OVC) and men who have sex with men (MSM) and people living with HIV amongst others. As one of the 4 nominated Principal Recipient (PRs) in South Africa to lead and provide strategic management, oversight, monitoring and evaluation on the implementation of the Global Fund grant for the period April 2019 until March 2022, Beyond Zero is recruiting to fill the following positions under the GF funding mechanism.

Location: BZ Head Offices in East London, Eastern Cape or BZ Gauteng Offices.

Contract duration: One year fixed term with possibility of extension for 3 years depending on funding availability.

Closing date for applications: 5 March, 2019 by close of business.

Anticipated start date: 1 April, 2019

Remuneration: Market related.

1 X TRAINING MANAGER

Position description summary: The Training Manager devises the organizational training strategy, oversees its implementation and assess its outcomes. The Training Manager will identify training and developmental needs and drive suitable training initiatives that build capacity of BZ staff.

Duties and Responsibilities

- Identify and assess future and current BZ and SR training needs
- Draw up an overall or individualized training and development plan that addresses staff training need and expectations
- Deploy a wide variety of training methods relevant to the training needs identified
- Conduct effective staff induction and orientation sessions at set intervals
- Monitoring and evaluation of trainings periodically monitor and evaluate training program's effectiveness, success and generate periodic reports
- Manage training budget
- Ensure that set training targets are achieved within agreed time frames

Minimum Requirements

- Degree in Education, Health, Human Resources or relevant field
- 3-5 years' experience as a training manager
- Track record in designing and executing successful training programs
- Experience in traditional and modern training methods (mentoring, coaching, on-the-job or in classroom training, e-learning, workshops, simulations etc.)
- Experience in developing training material for accreditation of training programmes
- Specialized knowledge and demonstrated expertise in the area of HIV and AIDS programs and related disciplines.
- Excellent facilitation skills
- Excellent communication and leadership skills
- Ability to plan, multi-task and manage time effectively



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- Strong writing and record keeping ability of reports and training manuals
- Good computer and database skills
- Valid driver's license and ability to travel extensively

By applying for any of the above mentioned positions, applicants consent to BZ to conduct qualification, ID, Criminal and Reference checks on them which form part of its recruitment process.

To Apply: cover letters clearly stating the Position being applied for CVs, and copies of qualifications must be forwarded to gfreruitment@beyondzero.org.za

NB. Applicants who have not heard from Beyond Zero one month after the publication of these adverts should consider their applications unsuccessful and, any future correspondence from BZ thereof will be limited to shortlisted applicants only.

Beyond Zero reserves the right to re-advertise any of the above listed Positions should the need arise and also reserves the right not to fill any of the listed Positions.

None South African Citizens and none South African Permanent Residence holders must be in possession of valid documentation authorizing them to work in South Africa.

Beyond Zero is an equal opportunity employer.

Candidates from key vulnerable populations are encouraged to apply

