



# BeyondZero

a partner in public health transformation

Beyond Zero(BZ) has been successfully implementing comprehensive services across the HIV and TB care continuum in the Eastern Cape (EC), KwaZulu-Natal (KZN) and Limpopo Provinces in the past 16 years; targeting key and vulnerable populations including adolescents and youths, sex workers (SW), orphans and vulnerable children (OVC) and men who have sex with men (MSM) and people living with HIV amongst others. As one of the 4 nominated Principal Recipient (PRs) in South Africa to lead and provide strategic management, oversight, monitoring and evaluation on the implementation of the Global Fund grant for the period April 2019 until March 2022, Beyond Zero is recruiting to fill the following Positions under the GF funding mechanism.

**Contract duration:** One year fixed term with possibility of extension for 3 years depending on funding availability.

**Anticipated start date:** 1 May, 2019

**Closing date for applications:** 5<sup>th</sup> of April ,2019

**Remuneration:** Market related

## **PROVINCIAL COORDINATORS:**

**{1 X EASTERN CAPE} {1 X FREE STATE} {1 X LIMPOPO PROVINCE}**

**Position Description summary:** Provincial Coordinators will work under the close supervision and guidance of the Technical Leads and all the other members of the GF project team. Key responsibilities include provision of support in the implementation of all MSM/TG/CRS & AGYW interventions and activities for the GF grant at the Provincial level working closely with the Technical Leads and selected Sub-Recipients (SRs) on the GF grant.

## **Duties and Responsibilities:**

- Establishing strong working relations with the Provincial Council on AIDS and all its sub-provincial structures including government departments, civil society and all other relevant stakeholders
- Coordinating an integrated approach to the implementation of activities among the GF program modules
- Provide oversight, guidance and support including coordinating program activities working closely with selected SRs



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- Lead the planning, implementation, monitoring, evaluation, reporting and budgeting for program activities in the respective Provinces.
- Provide on-going quality improvement to SRs in the implementation of program activities
- Working closely with the training team, ensure implementation of training and development plans with SRs and CSOs
- Plan and facilitate all CRS activities including Civil Society Forums, SR and PCA meetings, DIP and PIP review meetings and other related activities
- Organizing, attending and participating in MSM/TG stakeholder meetings working with the relevant sectors, DOH, PCA and other relevant stakeholders
- Engagement with provincial governments on program policy development
- Constantly monitor project implementation against the GF framework and assess project risks and issues and provide solutions where applicable.
- Lead and supervise the BZ GF project teams in the Provinces

## Minimum Requirements

- A three-year Diploma/ Degree or an equivalent qualification in Communication, Education, Health, Public Health, Social Science or Social Work.
- 3 years proven working experience in a similar position.
- Extensive knowledge of HIV/AIDS, TB and STI issues among key populations in South Africa
- Advanced computer skills in the Microsoft Office Package
- Exceptional verbal, written, presentation and facilitation skills.
- Ability to work effectively both independently and as part of a team.
- Strong negotiations, time management and conflict resolutions skills
- Excellent organizational and administrative skills
- Valid driver's license and ability to travel extensively





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***By applying for any of the above mentioned positions, applicants consent to BZ to conduct qualification, ID, Criminal and Reference checks on them which form part of its recruitment process.***

***To Apply:*** Cover letters clearly stating the Position being applied for and preferred region/location as mentioned on the adverts, CVs, and copies of qualifications must be forwarded to [\*\*gfreruitment@beyondzero.org.za\*\*](mailto:gfreruitment@beyondzero.org.za)

*NB. Applicants who have not heard from Beyond Zero one month after the publication of these adverts should consider their applications unsuccessful and, any future correspondence from BZ thereof will be limited to shortlisted applicants only.*

*Beyond Zero reserves the right to re-advertise any of the above listed Positions should the need arise and also reserves the right not to fill any of the listed Positions.*

*None South African Citizens and none South African Permanent Residence holders must be in possession of valid documentation authorizing them to work in South Africa.*

*Beyond Zero is an equal opportunity employer.*

*Candidates from key vulnerable populations are encouraged to apply*

